

PLANNING BOARD MEETING
Tuesday July 19, 2011
Stow Town Building

1.	7:00	Call to Order
2.	7:01	Review Correspondence and Minutes
3.	7:10	Public Input
4.	7:20	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	7:25	Coordinator's Report

Appointments

6.		<i>None – Working Meeting</i>
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Discussion/Action Items

7.		Homestead Lane Hammerhead Lot Special Permit
8.		Schedule Arbor Glen Site Visit to view landscaping
9.		Taylor Road PCD Conservation Restriction
10.		Solar Bylaw
11.	10 P.M.	Adjournment

CORRESPONDENCE

- 07/11/11 Letter from Comprehensive Environmental Incorporated RE: EOHEG Grants
- 07/12/11 Letter from Connie Schwarzkopf RE: Stone Apple Barn
- 07/12/11 Email from Karen Kelleher to Mike Clayton RE: Sudbury Road Sidewalk
- 07/13/11 Letter from Karen Kelleher to Mark Mastroianni RE: Arbor Glen Active Adult Neighborhood
- 07/13/11 Email from John Wallace to Jay Billings RE: Surface Water Testing
- 07/13/11 Application for Clearance Prior to Issuance of a Building Permit 2 Taylor Road
- 07/14/11 Application for Clearance Prior to Issuance of a Building Permit 31 McIntosh Drive
- 07/14/11 Taylor Road Agreement Owners of Lot 1 and Habitech RE: Installation of full-cut off lights
- 07/14/11 Taylor Road Agreement Owners of Lot 2 and Habitech RE: Installation of full-cut off lights

TOWN BOARDS AND COMMITTEES

- 07/15/11 ZBA Notice of Public Hearing 44 Davis Road

AREA TOWN BOARDS

- 07/8/11 Boxborough Planning Board and ZBA Notice of Public Hearing Site Plan and Special Permit
- 07/12/11 Harvard Planning Board Legal Notice Hammerhead Lot Special Permit
- 07/13/11 Harvard ZBA Notice of Special Permit Decision

PUBLICATIONS

- 07/08/11 Zoning Practice APA, Practice Medical Marijuana

LOOKING AHEAD

- 08/02/11 Planning Board Meeting
 - Linear Retail – Pylon Signs
- 08/09/11 Planning Board Meeting
- 08/16/11 Planning Board Working Meeting

<i>Task</i>	<i>Priority</i>	<i>Long Median ShortTerm</i>	<i>Timeline to begin</i>	<i>PB Member(s)</i>
Zoning Compliance <ul style="list-style-type: none"> • Establish Standard Process 	H	S	Complete Process Established	

Lower Village Traffic and Pedestrian Safety Master Plan	H	S	Ongoing	All
Sign Bylaw - Review and update Bylaw <ul style="list-style-type: none"> Review draft document for Lower Village Sub-Committee Design Standards Review area town bylaws 	H	S		Ernie/Brian
CLURPA – Comprehensive Land Use Reform and Partnership Act	H	S	08/10/10	All
Golf Course and Orchard Zoning <ul style="list-style-type: none"> Overlay District? Review EO418 buildout Review Area Town Bylaws 	H	S		Kathleen Lori
Lower Village Zoning <ul style="list-style-type: none"> Set goals Methods to achieve goals Zoning Bylaw Amendments Design Standards 	M	L	Ongoing 02/01/11 meeting with property owners	Steve
Lower Village Common (Create a “sense of place”) <ul style="list-style-type: none"> Report from Lower Village Committee 	M	S		Lower Village Sub- Committee
Planned Conservation Development Bylaw (PCD) <ul style="list-style-type: none"> Allow by Right Designate Open Space First 	M	S		
Review Section 3.9 (Non-Conforming Uses)	M	M		
Adult Entertainment Zone	L	L		
Floodplain Wetlands Overlay District <ul style="list-style-type: none"> Review Floodplain Studies 	L	L	Ongoing	

Special Permit Review

Kathleen	Arbor Glen
	Meeting House at Stow and Faxon Farm
Ernie Dodd	Bose Corp.
	C.W. Fuels
Steve Quinn	Center School Add/Reno
	Stow Community Recreation Park
	Hillcrest Ave. Wireless Service Facility
Lori Clark	Wheeler Road Wireless Service Facility
	Post Office and Gymnastics Club
	First Parish Church Wireless Service
Lenny Golder	Lower Village Place (Stow House of Pizza)
	Gleasondale Mill Wireless Service/New Cingular Wireless/Omni-Point